

**SADOCHOK**  
**UKRAINIAN NURSERY SCHOOL OF MISSISSAUGA**  
3625 Cawthra Rd., Mississauga, ON L5A 2Y4  
905-276-4815

# **SADOCHOK**

## **IMPORTANT POLICIES**

### **&**

## **GENERAL INFORMATION**





## **Sadochok Program Statement**

Sadochok Ukrainian Nursery School Mississauga (also referred to as 'Sadochok') is a non-profit, part time Ukrainian Catholic Nursery School following our Byzantine faith.

Sadochok offers a Ukrainian learning program that is consistent with Ministry of Education Policies, pedagogy, and curriculum. Some of the Ministry documents we reference in our program include the following:

- How Does Learning Happen? Ontario's Pedagogy for the Early Years
- Ontario Early Years Framework
- Ontario Early Learning Framework

### ***Children are competent, capable, curious, and rich in potential***

Sadochok sees each child as a unique individual who brings his/her own abilities to Sadochok and deserves the encouragement and space to try new things, explore new ideas and develop their own creativity. We provide an environment that fosters curiosity. We believe that all children deserve a safe and caring environment in which to grow and develop to their maximum potential.

Sadochok aims to provide for children of Ukrainian origin with a multidimensional program that stresses, encourages, and fosters a love for the Ukrainian culture, language, and spiritual heritage, as well as overall social, mental, emotional, and academic development.

Our goals for children, consistent with the Ministry of Education pedagogy, include the following:

- Every child has a sense of **belonging** when he or she is connected to others, that they are valued, forming relationships with others and making contributions as part of a group, a community, the natural world.
- Every child is developing a sense of self, physical and mental health, and **well-being**.
- Every child is an active and **engaged** learner who explores the world with body, mind, and senses.
- Every child is a capable communicator who **expresses** himself or herself in many ways.

The Sadochok program is designed to:

- Encourage children to interact and communicate in a positive way and support their ability to self-regulate
- Foster the children's exploration, play and inquiry
- Provide child-initiated and adult-supported experiences

Sadochok staff will promote the health, safety, nutrition and well-being of each child by providing a clean and safe environment, nutrition based on Canada's Food Guide, access to drinking water throughout the

day, limited transitions, eliminating any environmental issues that may cause undue stress to the child, and unnecessary disruptions to play and reducing hazards that may cause injury.

Sadochok staff will support positive and responsive interactions among the children, parents, and child care providers.

Sadochok will encourage children to communicate and interact in a positive way, and support their ability to self-regulate - acknowledging that each child is competent, curious, and rich in potential.

Through the following guidelines, Sadochok will prevent conflicts using self-regulation and the learning environment include:

- Predictable routines
- Giving children choices about learning activities and during transitions
- Minimizing waiting times before getting started on activities
- Helping children identify and express their feelings
- Creating learning environments that promote self-regulation of children.

Sadochok staff will use positive structured process to support children with challenging behaviours. We use the following steps to resolving conflicts:

1. Approach calmly, stopping any hurtful actions
  - a. Staff place themselves between children at their level
  - b. Use clam voice and gentle touch
  - c. Remain neutral rather than taking sides
2. Acknowledge child's feelings
3. Gather information
4. Restate the situation
5. Ask for ideas for solutions and choose one together with the children (staff engage with children to develop child initiated solutions)
6. Be prepared to give follow up support

Staff will foster the children's exploration, play and inquiry by providing a variety of activities, and an environment rich in content, that encourages choices, and active play.

Staff will provide child-initiated and adult supported experiences.

Each child will experience indoor and outdoor play (weather permitting) daily, as well as quiet and active times, always mindful of each child's needs.

Daily and ongoing communication with parents is important. This may be in person, by phone or through written and posted communication tools. Sadochok aims to foster engagement, outreach, and communication with families about the program and their children's learning experiences. Sharing knowledge is integral to the success of the child.

Sadochok aims to ensure that families have support of available, affordable, safe, reliable, quality licensed childcare for their children, which ensures our parents with a piece of mind while their children are at

Sadochok. Parents will be directed to resources outside of Sadochok if necessary, such as Early Years Services, Speech Therapists, Occupational Therapists, Community Living Mississauga, etc.

We involve parents in events at Sadochok. Events in which parents are involved in, but not limited to, fundraisers, parent meetings, 'Yarmarok Ukrainian Christmas Bazaar', and 'Carassauga Cultural Festival'. This helps connect parents to their children's early development and enhances the child's learning.

Sadochok is committed to involving local Ukrainian and non-Ukrainian community partners and to engage those partners in supporting Sadochok children, families, and staff. We have community partners – individuals, organizations, parishes, and agencies who support Sadochok children and families financially or through in-hand support. We regularly bring in community workers (i.e., fireman, police, doctors) to expand the children's learning environment.

Sadochok is committed to hiring Ukrainian speaking staff who have a positive and sensitive attitude towards children. Our staff foster children's inquiry and creativity. They plan daily based on the observations that they make on children's interests. Staff plan for and create positive learning environments and experiences in which each child's learning and development will be supported. We believe early educators:

- Recognize that responding to unique abilities, needs and characteristics of each child is central to supporting learning and development.
- Engage with children as co-learners.
- Promote children's thinking.
- Use a warm and positive approach to support children's developing ability to express emotions.
- Know when to stand back and observe and when to enter children's play to stimulate thinking.

The staff at Sadochok will work collaboratively to provide a safe, secure, healthy, and inviting environment for all children and their families.

## **Prohibited Practices at Sadochok**

1. Corporal punishment of a child.
2. Locking the exits of Sadochok for confining the child or confining the child in an area or room without adult supervision, unless such confinement occurs during an emergency and is required as part of the licensee's emergency management policies and procedures.
3. Use of harsh or degrading measures or threats or use of derogatory language directed at or used in the presence of a child that would humiliate, shame, or frighten the child or undermine his or her self-respect, dignity, or self-worth.
4. Depriving the child of basic needs including food, drink, shelter, toilet use, clothing, or bedding.
5. Inflicting any bodily harm on children including making children eat or drink against their will.
6. Physical restraint of children, including but not limited to confining to high chair, car seat etc. for discipline or in lieu of supervision unless for the purposes described in the regulation (to prevent self-harm, harm to others and only until risk of harm/injury is no longer imminent) is not observed in the program.

Engagement in any of the listed prohibited practices, on the previous page, will result in discipline, up to and including a Staff's immediate dismissal.

## **Discharge Policy**

1. A parent may be asked to withdraw their child due to the child's failure to adjust to the nursery school procedure and/or to the parent/guardian's failure to participate. A written letter, providing two (2) weeks' notice, shall be given to the parents/guardians. A rebate will be made calculated from the child's last day in school to the end of the school year.
2. Where a parent decides to withdraw his child, a written letter of withdrawal, giving one (1) month's notice must be received by the Secretary. A rebate will be made effective on month from date the notice is received. No rebate will be allowed on notice after April 15<sup>th</sup> and the June fee will be forfeited. Failure to provide written notice of withdrawal will result in forfeiture of the June fee.

## **Emergency Contingency Plan Policy**

In the event of any of the following emergencies listed below:

1. Power Outage
2. Flood
3. Sewage Back-up
4. No potable water or water interruption

Sadochok will be closed. Parents will be contacted directly to find alternate arrangements for their child and/or to pick up their child immediately from the school until further notice.

For the school year, Silverthorne Public School (Peel District School Board) has agreed to host Sadochok Ukrainian Nursery School Mississauga in case of emergency evacuation of the building and/or surrounding area. Shelter at the alternative location would only be required during regular Sadochok operating hours.

## **Supervision Policy for Volunteers and Placement Students**

Sadochok Ukrainian Nursery School Mississauga will not accept volunteers, students, placement students or student teachers at any time.

## **Parent Issues and Concerns Policies & Procedures**

The purpose of this policy is to provide a transparent process for parents/guardians, the childcare licensee, Sadochok Ukrainian Nursery School Mississauga, and staff of Sadochok to use when parents/guardians bring forward issues/concerns.

### **General**

Parents/guardians are encouraged to take an active role in our childcare centre and regularly discuss what their child(ren) are experiencing with our program. As supported by our program statement, we support positive and responsive interactions among the children, parents/guardians, childcare providers and staff, and foster the engagement of and ongoing communication with parents/guardians about the program and their children. Our staff are available to engage parents/guardians in conversations and support a positive experience during every interaction.

All issues and concerns raised by parents/guardians are taken seriously by Sadochok and will be addressed. Every effort will be made to address and resolve issues and concerns to the satisfaction of all parties and as quickly as possible.

Issues/concerns may be brought forward verbally or in writing to staff and/or Sadochok executive members. Responses and outcomes will be provided verbally, or in writing upon request. The level of detail provided to the parent/guardian will respect and maintain the confidentiality of all parties involved.

An initial response to an issue or concern will be provided to parents/guardians within 5 business day(s). The person who raised the issue/concern will be kept informed throughout the resolution process.

Investigations of issues and concerns will be fair, impartial, and respectful to parties involved.

### **Confidentiality**

Every issue and concern will be treated confidentially, and every effort will be made to protect the privacy of parents/guardians, children, staff, students, and volunteers, except when information must be disclosed for legal reasons (e.g. to the Ministry of Education, College of Early Childhood Educators, law enforcement authorities or a Children's Aid Society).

### **Conduct**

Our centre maintains high standards for positive interaction, communication, and role-modeling for children. Harassment and discrimination will therefore not be tolerated from any party.

If at any point a parent/guardian, provider or staff feels uncomfortable, threatened, abused, or belittled, they may immediately end the conversation and report the situation to the supervisor and/or executive member(s).

### **Concerns about the Suspected Abuse or Neglect of a child**

Everyone, including members of the public and professionals who work closely with children, is required by law to report suspected cases of child abuse or neglect.

If a parent/guardian expresses concerns that a child is being abused or neglected, the parent will be advised to contact the [local Children's Aid Society](#) (CAS) directly.

Persons who become aware of such concerns are also responsible for reporting this information to CAS as per the "Duty to Report" requirement under the *Child and Family Services Act*.

## Procedures

Nature of Issue or Concern	Steps for Parent and/or Guardian to Report Issue/Concern:	Steps for Staff and/or Executive in responding to issue/concern:
<p><b>Program Room-Related</b></p> <p>E.g: schedule, washroom use, indoor/outdoor program activities, food arrangements, etc.</p>	<p>Raise the issue or concern to</p> <ul style="list-style-type: none"> <li>- the classroom staff directly</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>- the supervisor or executive member.</li> </ul>	<ul style="list-style-type: none"> <li>- Address the issue/concern at the time it is raised</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>- arrange for a meeting with the parent/guardian within 5 business days.</li> </ul> <p>Document the issues/concerns in detail. Documentation should include:</p> <ul style="list-style-type: none"> <li>- the date and time the issue/concern was received;</li> <li>- the name of the person who received the issue/concern;</li> <li>- the name of the person reporting the issue/concern;</li> <li>- the details of the issue/concern; and</li> <li>- any steps taken to resolve the issue/concern and/or information given to the parent/guardian regarding next steps or referral.</li> </ul>
<p><b>General, Centre- or Operations-Related</b></p> <p>E.g: child care fees, hours of operation, staffing, waiting lists, menus, etc.</p>	<p>Raise the issue or concern to</p> <ul style="list-style-type: none"> <li>- the Executive.</li> </ul>	<ul style="list-style-type: none"> <li>- the name of the person who received the issue/concern;</li> <li>- the name of the person reporting the issue/concern;</li> <li>- the details of the issue/concern; and</li> <li>- any steps taken to resolve the issue/concern and/or information given to the parent/guardian regarding next steps or referral.</li> </ul>
<p><b>Staff-, Duty parent-, Supervisor-, and/or Licensee-Related</b></p>	<p>Raise the issue or concern to</p> <ul style="list-style-type: none"> <li>- the individual directly</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>- the supervisor or licensee.</li> </ul> <p>All issues or concerns about the conduct of staff, duty parents, etc. that puts a child's health, safety and well-being at risk should be reported to the supervisor and/or Sadochok Executive as soon as parents/guardians become aware of the situation.</p>	<p>Provide contact information for the appropriate person if the person being notified is unable to address the matter.</p> <p>Ensure the investigation of the issue/concern is initiated by the appropriate party within [insert number] business days or as soon as reasonably possible thereafter. Document reasons for delays in writing.</p>
<p><b>Student- / Volunteer-Related</b></p>	<p>Raise the issue or concern to</p> <ul style="list-style-type: none"> <li>- the staff responsible for supervising the volunteer or student</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>- the supervisor and/or Sadochok Executive</li> </ul> <p>All issues or concerns about the conduct of students and/or volunteers that puts a child's health, safety and well-being at risk should be reported to the supervisor as soon as parents/guardians become aware of the situation.</p>	<p>Provide a resolution or outcome to the parent(s)/guardian(s) who raised the issue/concern.</p>

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Issues/concerns related to compliance with requirements set out in the *Child Care and Early Years Act, 2014* and Ontario Regulation 137/15 should be reported to the Ministry of Education's Child Care Quality Assurance and Licensing Branch.

Issues/concerns may also be reported to other relevant regulatory bodies (e.g., local public health department, police department, Ministry of Environment, Ministry of Labour, fire department, College of Early Childhood Educators, etc.) where appropriate.

**Contacts:**

Ministry of Education  
Licensed Child Care Help Desk: 1-877-510-5333  
[childcare\\_ontario@ontario.ca](mailto:childcare_ontario@ontario.ca)

Sadochok Staff & Executive  
905-276-4815  
[sadochok@outlook.com](mailto:sadochok@outlook.com)

Children's Aid Society of the Region of Peel  
6860 Century Ave.  
Mississauga, ON 905-363-6131



## **Enhanced Health & Safety Protocols COVID-19 Pandemic/Infectious Disease Policies & Procedures**

### **Policy**

To protect the health and well-being of children and staff within Sadochok Ukrainian Nursery School Inc., all students/children should be monitored while in care for emerging signs or symptoms of any illness, including COVID-19. Children or staff who become ill while at Sadochok must return home as soon as possible. The Sadochok Staff Supervisor must initiate the illness management policies, including the following measures related to outbreak management for COVID-19. *One positive confirmed case of COVID-19 at Sadochok is considered an outbreak.*

### **What is COVID-19?**

COVID-19 is a new strain of coronavirus that are part of a large family of viruses that can cause symptoms similar to the common cold but can advance, in some cases, to severe respiratory illness or even death.

#### *How the virus spreads*

COVID-19 typically spreads through:

- droplets from coughing and sneezing
- close prolonged personal contact with an infected person (e.g. being coughed or sneezed on or being within 2 meters for 15 minutes)
- touching an infected surface and then touching your mouth, nose or eyes

Common symptoms include:

- fever
- new or worsening cough
- shortness of breath

A range of other symptoms may include\*:

- sore throat
- difficulty swallowing
- nasal congestion (without another known cause)
- nausea or vomiting, diarrhea, abdominal pain
- unexplained fatigue/ malaise/ muscle aches
- headaches
- chills
- new loss of sense of smell or taste
- rash (in children)
- croup (respiratory infection resulting in barking cough and difficulty breathing in children)
- lack of energy or difficulty feeding (in infants)

## **Sanitation Procedures**

### ***Hand washing***

Students attending Sadochok Ukrainian Nursery School Mississauga Inc. must wash their hands with soap and warm water frequently. They **must** wash their hands in the following situations:

- When they arrive at the centre and before they go home.
- Before and after eating and drinking.
- After a diaper change and using the toilet.
- After playing outside.
- After handling shared toys/items.
- After sneezing or coughing into hands.

Sadochok Staff & parents/guardians should follow and role model the following steps for proper hand washing:

1. Wet hands
2. Apply soap
3. Lather for at least 20 seconds. Rub between fingers, back of hands, fingertips, under nails
4. Rinse well under running water
5. Dry hands well with paper towel or hot air blower
6. Turn taps off with paper towel, if available

### ***Masks***

Masks on their own will not stop or protect an individual from COVID-19. A non-medical mask made from cloth may not protect someone from COVID-19 but will protect those around you.

As of September 1<sup>st</sup>, 2020, Region of Peel & Peel Public Health requires all adults in a child care setting such as staff, students, essential visitors/vendors, are required to wear medical masks (i.e. surgical/procedural masks) and eye protection (e.g. face shield, goggles or wrap-around safety glasses) while inside a child care premises, including the hallways.

Students attending Sadochok Ukrainian Nursery School Mississauga Inc. are encouraged to wear a non-medical mask. Masks should not be placed on children under age 2. If a child is unable to wear a mask, maintain a two-meter distance as much as possible.

Reasonable exceptions are permitted including those who have trouble breathing, unable to wear a mask for medical reasons or unable to remove mask without assistance. Proof of a mask exemption is not required.

### **Screening Policy**

All Sadochok Ukrainian Nursery School Mississauga Inc. staff and students shall participate in daily active screening. Screening must be done by all individuals prior to arriving to the childcare premises. Screening will be offered electronically to individuals through Google Form. Completed forms must be submitted to Sadochok staff prior to staff and child's arrival to the childcare centre. Parents and guardians should check all household members (parents, siblings, live-in family members, etc.) for symptoms and take temperatures of those children who attend Sadochok, prior to arrival.

Sadochok Ukrainian Nursery School shall conduct daily active screening over the phone or through an on-site screening station. On-site temperature checks will be completed by Sadochok screening staff. Parents and

guardians shall report all screening information to Sadochok screening staff during the active screening process, via phone or on-site station.

Individuals re-entering Sadochok premises, such as leaving and coming back on the same day, must be screened again **PRIOR** to re-entering the premises.

- If the parent/children/staff/student screen negative, they may sanitize their hands before entering Sadochok premises.
- Once the parent/guardian and child(ren) have all passed the active screening requirements, the child(ren) will be escorted into the Sadochok classroom by Sadochok staff.
- Parents/guardians are discouraged from entering Sadochok Ukrainian Nursery School Mississauga Inc.
- Pick-up and drop-off of child(ren) will be conducted outside Sadochok premises, unless it is determined that there is a need for a parent/guardian to enter Sadochok. The identified parent/guardian must screen **NEGATIVE** to enter the site.

### **Required Screening Forms**

The following forms are required by Peel Public Health. Each staff/students/children/parents/guardian and essential visitors/vendors shall complete the required forms upon entry to Sadochok premises.

- COVID-19 Active Screening Form for Staff
- COVID-19 Active Screening Form for Households
- COVID-19 Active Screening Form for Essential Visitors and Vendors
- COVID-19 Re-entry Screening Form for Previously Ill Individuals
- Parent/Guardian COVID-19 Screening Agreement

### **Screening Procedures**

#### ***Screening Electronically***

Sadochok Ukrainian Nursery School Mississauga Inc. shall provide all staff/students/children/parents/guardians with daily active screening (e.g. via online form, e-mail, survey) Sadochok shall develop an electronic form (i.e. Google Form, Survey Monkey, etc.) to send an e-mail based on the Region of Peel/Peel Public Health "COVID-19 Active Screening Forms for Staff, Households, and Essential Visitors and Vendors". The electronic form shall be sent to staff, students, parents, and essential visitors/vendors to complete and submit to Sadochok staff prior to arrival at the premises.

#### ***Important Information Regarding Symptoms and Screening***

Staff and students are required to stay home if they are experiencing **ANY** of the symptoms identified on the active screening form and to report their absence to their Supervisor immediately.

Any staff or students who arrive at Sadochok Ukrainian Nursery School Mississauga Inc. and answer **YES** to **ANY** of the questions on the daily active screening form will be directed by the screener not to enter Sadochok and to return home immediately.

If **YES** was answered to **ANY** of the questions in **Step 2** of re-entry screening form, staff must refuse the individual entry into Sadochok. The individual will need to self-isolate for 14 days from the last time they had close contact with the confirmed or suspected COVID-19 case.

If **NO** was answered to **ALL** questions in **Step 2** of the re-entry screening form, staff may proceed with conducting active screening on the individual.

**Note:** Individuals tested positive for COVID-19 require direction from Peel Public Health on when they can return to Sadochok Ukrainian Nursery School Mississauga Inc.

### **Physical Distancing Procedures**

*As of September 1st, 2020, the Ministry of Education has allowed licensed child care centres to return to maximum group sizes as set out under the CCEYA, each group should stay together throughout the day and should not mix with other groups, as much as possible.*

Sadochok Nursery School Mississauga Inc. staff/students/parents/guardians/visitors/etc., must maintain physical distancing of at least 2 meters (6 feet) or more between persons, including other staff, students, parents, and children.

Physical distancing may be difficult to maintain in the childcare setting; however, additional steps should be taken to limit the number of people in close contact (i.e. within minimum 2-meters of each other)

Sadochok Nursery School Mississauga Inc. shall include the following into the program and structure of the day:

- Staggering the children's arrival and departure times, spreading out the use of the outdoor play area to allow smaller numbers of children to play together and thus avoid large groups.
- No large group activities (than the cohort size of 16 students and 2 staff).
- Ensure children attending Sadochok are distanced from each other during mealtime, changing clothing, table work, and nap time, as much as possible.
- Avoid activities involving direct contact between the children as much as possible (i.e. holding hands or cuddling each other), as well as toy sharing (i.e. rather than playing a table game in which all the children touch the tokens or dice, it should be one child in the group who handles the material).
- Incorporate more individual activities or activities that encourage more space between children.
- Limit the number of children who are in the communal areas at the same time (i.e. alternate the groups of children in the activity rooms or cubby area).
- When in the same common space (e.g., entrances, hallways) physical distancing of at least 2 metres must be maintained between individuals and should be encouraged, where possible, using visual cues to promote physical distancing.
- Ensure children use the washroom at different times to prevent proximity. The washrooms need to be cleaned and disinfected before and after 4 hours.
- Ensure children practice good hand hygiene after use of the washroom.
- Incorporate outside time in daily activities and open windows (weather permitting). Outdoor play is encouraged and should be offered in a safe socially distant area. Staff and students must maintain a distance of at least 2 meters from others.

## **General Information**

## 1. Admission Requirements

- a. Age of child: 2 ½ to 5 years of age.
- b. Young children **must** be completely toilet trained.
- c. **ONLY UKRAINIAN IS SPOKEN IN SADOCHOK.** Therefore, children must be of Ukrainian speaking background to satisfy the Sadochok program.

## 2. Registration Procedure

- a. Complete registration package in **FULL**. Please give **COMPLETE ADDRESS** with postal code and telephone number. In case of over-enrollment, preference given to 'first come first serve'.
- b. A non-refundable registration fee of \$50 cash is payable at the time of registration. If a family enrolls one or more child, the set registration fee of \$50 will represent the all children registering.
- c. Payment for the **FULL YEAR** is to be made on the first day of class by nine (9) post-dated cheques (see Section 10: Payment of Fees).
- d. A monetary deposit of \$300.00 cash, or other amount predetermined by the outgoing Executive Committee, shall be collected at the time of registration.
  - i. These funds will be held in trust dependent on parent's full participation. Upon review of parental participation by the Executive Committee will decide if the money will be refunded in full or part.
  - ii. The full \$300 participation fee will be kept in if a parent/guardian does not participate in the major fundraiser set by the Parent Executive.
  - iii. The \$300 participation fee does not exclude parents/guardians from participating in Sadochok committees, events, and fundraisers.
  - iv. If a family registers their child after January 1<sup>st</sup> of the school year, they must provide a \$150.00 cash deposit at the time of registration.

## 3. Teaching Staff

- a. There is one teacher and one assistant teacher per class.
- b. Maximum capacity for Sadochok is 16 children as per regulations set by the Ministry of Education.

## 4. Nursery School Hours

- a. Classes take place on Mondays, Wednesdays, and Fridays from 9:00am to 1:30pm.
- b. Sadochok classrooms are located at the rear of the church building with access through the south ground-level door.
- c. There are staggered hours in the first two weeks of September to help ease the children into the new environment, the routines, etc. It also prevents your child from getting over-tired.

## 5. **Children's Requirements**

### a. **Student Lunches**

A snack, including an unsweetened fruit juice or water will be provided by Sadochok during the first two (2) weeks of school. No lunch is required during this time.

Parents have the option of participating in a meal program through Sadochok. Parent Council shall be responsible in organizing this.

However, parents may opt out of this program and provide lunch for their children starting the **third week of school**. It is suggested that lunches consist of the following:

- o ½ sandwich and/or cheese and crackers
- o 1 serving of vegetables (bite size)
- o 1 serving of fruit (bite size)
- o 1 napkin/serviette
- o 1 small serving of water
- o Small cold pack

Please do not include pop/soft drinks, cans, juice, glass bottles, chocolate, gum, sweets, candy, chips, popcorn ("unhealthy foods" is discouraged) and most importantly **NO NUTS AND/OR NUT BY-PRODUCTS**.

#### **Rules for Parents when Sending Food with their Child to Sadochok:**

- Parents are NOT PERMITTED to send commonly produced allergic problems such as milk, soy, egg, wheat, fish, shellfish, peanuts, nut-by products, and tree nuts.
- There is no trading and sharing of foods, food utensils, and food containers between children during lunch/snack.
- Parents are to educate their children on proper hand hygiene before and after snack/lunch.

Please DO NOT use plastic wrap but rather wax paper or aluminum foil wrap, since they are safer and easier to handle for your child. Sadochok encourages families to use 'easy snap' containers for fostering independence for the children in opening and closing their own food. For safety reasons, please refrain from giving your child GLASS bottles, plastic wrap, forks, and plastic sandwich bags.

Lunch boxes are to be easily opened by your child and must be visibly labeled on the outside.

### b. **Change of Clothing**

All children must leave a change of clothing, **LABELLED**, in the classroom, in case of accidents or spills. This should consist of pants, shirt, socks, and underwear. Each child should have a labeled pair of indoor shoes or slippers.

- i. Rubber soles shoes or running shoes **LABELLED WITH THE CHILD'S NAME**. This is a request made by the Church custodian and Parish priests so that the floors are not scuffed and children do not slip and fall during activities. Please provide shoes with Velcro as opposed to laces so that the child may learn to dress himself/herself.
  - ii. Please ensure that **ALL** child's items are **LABELLED**. This includes: lunchbox, backpack, blanket or towel, jackets, snow pants, slush pants, shoes, boots, and change of clothes. This is extremely important as it is difficult for children to dress themselves. Labels will help children differentiate their items, especially if they do not recognize their own clothing or we have two (2) of the same kind of shoes, boots, jackets, or hats. In addition, no long strings or belts on the child's outwear as it poses additional safety hazards.
  - iii. Please provide a **CLEARLY LABELLED** child-sized blanket or towel. The children usually have a rest period after lunch.
  - iv. Please dress your child according to weather conditions; try not to overdress them. Please make sure your child has comfortable and easy to handle clothing, especially when using the bathroom. **WARM** and **SUITABLE CLOTHING FOR OUTDOOR PLAY** is required. Weather permitting, regardless of the season, children will be taken outdoors. In winter, please remember snow pants, hat, and mittens at all times. It is important to have slush pants or snow pants for your child to be warm while playing in the playground in the colder months.
  - v. Teachers request that children **NOT** bring toys into the classroom except on Fridays when toys will be permitted for "Show and Tell". Which starts in mid-October. Please bring only one toy with your child's name on it.
- c. Toy and Classroom Cleaning**  
All toys and classroom cleaning will be conducted by staff. All cleaning procedures are set by the Region of Peel & Peel Public Health to maintain a clean & sanitary learning environment.
- d. Medical Forms**  
All medical forms **MUST** be completed and returned to the teachers no later than the first day of class for your child to participate in the program. This is a requirement requested by the Ministry of Community and Social Services. Immunization forms do not need to be completed by a physician, however, must be submitted to the teachers by the start of the first day of school.
- e. Supplies**  
To help keep Sadochok's operating costs down, each family is asked to bring in the following:
- o 2 packages of paper towels (2 rolls/package);
  - o 2 packages of wet wipes;
  - o 2 boxes of facial tissue.

## 6. School Procedures

- i. Sadochok operates Monday, Wednesday, and Friday from 9:00am to 1:30pm (except for the first 2 weeks of school where the hours are shortened and staggered to allow for a gradual entry into the program). Children should not be brought prior to their scheduled drop off time (prior to 9:00am). The teachers need the 15 minutes prior to that for preparation. Please take your child to the washroom **BEFORE** leaving home. Parents are not permitted into the Sadochok area to drop off their child. Sadochok staff will meet parents at the entrance doors. Parents are to wait in their vehicles until their designated drop-off time.
- ii. Parents are to refrain from picking up their child from the parking lot if the children have been outside. The children must return to the classroom first. This enables the teachers to retain control and maintain order. Please wait in your vehicles until your designated pick-up time. The teachers must be advised verbally, by note or telephone call, if someone else will be picking up your child earlier than 1:00pm. If someone else is picking up your child, please ensure the person's name is stated on the registration form as the alternate pick up.

**\*\*PLEASE PICK UP YOUR CHILD NO LATER THAN 1:30PM\*\***

**Teachers need time to prepare for the next day.**

- iii. Communication between parents and teachers is provided by means of meetings and scheduled interviews. Parents are requested not to approach the teachers before or during the class so that all the attention can be paid to the children. Discussions can take place after class at prearranged times, convenient to both parent and teacher. If parents have any concerns about the program, please see the "Parent Issues & Concern Policy" for further information.
- iv. Regular attendance and punctuality are important if your child is to benefit from the program. However, children who have any cold/flu/COVID-19 symptoms should remain at home. Children suffering with a fever, or a contagious illness will be refused admittance to class. If your child is sick with a contagious illness (i.e., strep throat, pink eye, chicken pox, impetigo, etc.) **PLEASE ADVISE THE TEACHERS IMMEDIATELY** so the other parents can be advised, only as a precaution. Teachers are **NOT PERMITTED** to administer medications. The **ONLY** time medication is administered is in life-threatening situations, asthma attacks or in severe allergic reactions.
- v. Changes in home address, telephone number and emergency numbers must be forwarded to the teachers immediately.
- vi. Please note that Sadochok remains open & operational on all Principal's Administration (P.A.) & Professional Development (P.D.) Days. Sadochok follows the school calendar set by Dufferin-Peel Catholic District School Board.
- vii. During the winter months, please listen to the radio for school cancellations. If school buses in Peel region have been cancelled, Sadochok will be open. Sadochok will only close if schools in



the area have been closed. For further clarification, please do not hesitate to contact an Executive Member.

## **7. Events/Fundraising**

To keep fees at a minimum, Sadochok organizes various fundraising projects throughout the year. **PARENTAL PARTICIPATION IS MANDATORY IN THESE UNDERTAKINGS AND IS A CONDITION OF ENROLLMENT.** Sign-up sheets will be provided for you to participate in the fundraisers prior to the event. There is one large fundraiser in which ALL the parents **MUST** participate. A monetary deposit of \$300.00 cash, or other amount predetermined by the outgoing Executive Committee, shall be collected at the time of registration. These funds will be held in trust dependent on the parent's full participation in events and/or Sadochok fundraisers.

- i. Upon review of parental participation by the Executive Committee will decide if the money will be refunded in full or part.
- ii. The full \$300 participation fee will be kept if a parent/guardian does not participate in the major fundraiser set by the Parent Executive.
- iii. The \$300 participation fee does not exclude parents/guardians from participating in Sadochok committees, events, and fundraisers.
- iv. If a family registers their child after January 1<sup>st</sup> of the school year, they must provide a \$150.00 cash deposit at the time of registration.

## **8. Field Trips**

Sadochok Ukrainian Nursery School Mississauga does not partake in any off premises activities including field trips or community walks.

## **9. Parents' Executive Committee**

Members of the Executive are elected once a year at the Annual Parents' Meeting in June for the following school year. This Committee takes care of the administration of the Nursery School.

The Executive Committee consists of:

1. President
2. Vice-President
3. Treasurer
4. Secretary
5. Program Coordinator

If you become a member of the Committee, please read your section in the Constitution carefully, so that you are aware of your duties. General Meetings are called as required by the Executive Committee.

## **10. Payment of Fees**

- a. For the upcoming school year, tuition fees are set to \$340.00 per month and will be payable either annually at the beginning of the school year or in **nine (9) monthly, post-dated cheques payable to "SADOCHOK UKRAINIAN NURSERY SCHOOL MISSISSAUGA"**. The first cheque will

be in the sum of 1<sup>st</sup> and last months' tuition (i.e. \$680.00). All cheques will be dated on the first or each month, September to May. If a cheque is returned to the Sadochok Treasurer as "insufficient funds" or "stop payment" cheque, parents are responsible to provide payment within one week of receiving notice. If parents do not comply with this request, you will be asked to immediately withdraw your child. Penalty for NSF cheques is \$20.00.

- b. Tuition fees will be under review each spring and are subject to change due to operating costs. The outgoing Executive Committee shall recommend tuition fees for the upcoming year, subject to approval by the incoming Executive Committee at the joint meeting in June, with approval from parent membership.
- c. No discount will be allowed if the child does not attend school the full three days per week (i.e. attendance of two days per week or less).
- d. A 20% discount will be allowed for the tuition of a second or third child, if two or more children from one family attend Sadochok in a year.
- e. There will be no reimbursement of fees for any type of absenteeism (illness or vacations).
- f. Should parents wish to withdraw their child during the school year, **THEY ARE REQUIRED TO GIVE ONE MONTH'S WRITTEN NOTICE** to Sadochok and cheques will be returned. However, if no notice is given prior to withdrawal, **THERE WILL BE A FORFEITURE OF ONE MONTH'S CHEQUE**. Withdrawal of a child after April 15 of the current school year, this will result in forfeiture of fees for the balance of the year.
- g. Sadochok was founded on the active participation of parents and guardians. It is a crucial component of the functionality of Sadochok to have all families represented at Parent Council meetings. If a parent/guardian is unable to attend a Parent Council meeting and are unable to send an alternate to the meeting, they will be charged a \$50.00 non-compliance fee. This fee must be paid within five (5) business days of the set meeting date. If the fee is not paid by the set date, the \$50.00 will be deducted from the family's participation fee.

**\*\*\*Please see the Constitution and Policies & Procedures for further information.\*\*\***

## **11. Waiting List**

Waiting list will be created when the classroom cap (16 students) has been reached. Sadochok Ukrainian Nursery School Mississauga shall not charge nor collect a fee or deposit for the placement of a child on a waiting list for admission in this child care centre. Our waiting list is based on a 'first comes, first serve' basis. Children will be placed on the list according to the order of inquiry into our program.

## **12. Emergency Management Policy**

Sadochok has an emergency contingency plan. In the event of any of the following emergencies listed below:

- a) Power Outage
- b) Flood
- c) Sewage Back-up
- d) No potable water or water interruption

Sadochok will be closed. Parents will be contacted directly to find alternate arrangements for their child and/or to pick up their child immediately from the school until further notice.

If students need to be evacuated from the building or property, they will be taken to Silverthorn Public School.

*Silverthorn Public School*  
*3535 Cedar Creek Dr, Mississauga, ON L4Y 2Y4*  
*(905) 279-1651*

## **13. Statutory Holidays**

Below is a comprehensive list of all holidays in which Sadochok follows.

Canadian New Year's Day  
Ukrainian Christmas Day  
Feast of Jordan (January 18 – if falls on a school day)  
Family Day  
Roman Catholic Good Friday  
Roman Catholic Easter Monday  
Ukrainian Good Friday  
Victoria Day  
March Break and Christmas Break (dates are noted on the calendar of events and mirror Dufferin-Peel Catholic District School Board scheduled breaks).

**SADOCHOK**  
**REGISTRATION PACKAGE**

**(905) 276-4815**





## Registration Form - 1

### CHILD INFORMATION

**Name of child** (last, first): \_\_\_\_\_ Name in Ukrainian: \_\_\_\_\_

Date of Birth (dd/mm/yy): \_\_\_\_\_ Sex: ▶ female ▶ male

Address (number, street, city): \_\_\_\_\_

Postal Code: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Any asthma, allergies or other medical concerns: \_\_\_\_\_

**\*Please describe any asthma, allergy or other medical concerns in detail on Child Medical Information Form 2\***

**Doctor's Name:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address (number, street, city): \_\_\_\_\_

### PARENT/GUARDIAN INFORMATION

**Mother's Name** (last, first): \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Citizenship: \_\_\_\_\_ Religion: \_\_\_\_\_ Church Attended: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Work Address: \_\_\_\_\_

Email: \_\_\_\_\_

Alternate home address if different from child's: \_\_\_\_\_

**Father's Name** (last, first): \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Citizenship: \_\_\_\_\_ Religion: \_\_\_\_\_ Church Attended: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Work Address: \_\_\_\_\_

Email: \_\_\_\_\_

Alternate home address if different from child's: \_\_\_\_\_



**SADOCHOK**  
**UKRAINIAN NURSERY SCHOOL MISSISSAUGA**  
 3625 Cawthra Rd., Mississauga, ON L5A 2Y4  
 905-276-4815

## Registration Form – 2

***PLEASE INCLUDE TWO (2) UP TO DATE PHOTOS OF YOUR CHILD: PORTRAIT, HEAD TO TOE***

### PICK UP AUTHORIZATION

Is anyone other than the legal parents/guardians going to be picking up your child? ► **YES** ► **NO**  
 If YES, please complete the following information regarding the person(s) authorized to pick up your child:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

-----  
 Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### EMERGENCY CONTACT PERSONS

In case of an emergency and **SADOCHOK** is unable to reach the parents/guardians, please provide us with 2 Emergency Contacts (Ministry Requirements). Please provide us with complete addresses and phone numbers.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

-----  
 Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

\_\_\_\_\_  
 Mother's Signature

\_\_\_\_\_  
 Father's Signature

### OFFICE USE ONLY:

► Registration Package Completed ► \$50 Registration Fee ► Date of Admission: \_\_\_\_\_

Date of Discharge: \_\_\_\_\_ Admin Signature: \_\_\_\_\_



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### Child's Medical Information Form - 1

#### CHILD INFORMATION

Name of child (last, first): \_\_\_\_\_ Date of Birth (dd/mm/yy): \_\_\_\_\_  
Age: \_\_\_\_\_ Weight: \_\_\_\_\_ Height: \_\_\_\_\_  
Health Card Number: \_\_\_\_\_  
Doctor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address (number, street, city): \_\_\_\_\_

**PLEASE CHECK IF THE CHILD HAS BEEN IMMUNIZED AGAINST THE FOLLOWING:**

	YES	IMMUNIZATION DATE	BOOSTER DATE
Diphtheria, Polio, Tetanus & Whooping Cough Hemophilus (H.I.B.)			
Measles, Mumps & Rubella			
Chicken Pox Vaccine			
Other (specify)			

**PLEASE ATTACH A COPY OF HIS/HER IMMUNIZATION RECORD**

Has your child had/has any of the following:

- ▶ Chicken Pox
- ▶ Measles
- ▶ Mumps
- ▶ Rubella
- ▶ Whooping Cough
- ▶ Other \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date



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## Child's Medical Information Form - 2

### CHILD INFORMATION

Name of child (last, first): \_\_\_\_\_ Date of Birth (dd/mm/yy): \_\_\_\_\_

Health Card Number: \_\_\_\_\_

Does the child suffer from any medical conditions? (allergies, asthma, etc.) ► YES ► NO

If **NO**, please sign here: \_\_\_\_\_

If **YES**, complete the remainder of this form:

1. What is your child's medical condition: \_\_\_\_\_
2. How severe is the condition? Is it life-threatening? \_\_\_\_\_
3. Please give a detailed description of the symptoms or reaction (attach a separate page if necessary):

As a rule, medications **CANNOT** be administered by the teacher. However, in a **LIFE-THREATENING SITUATION, SEVERE ALLERGIC REACTION** or **ASTHMA ATTACK** it may be necessary. Medication given to the teacher **MUST** be in the original container with the child's name on it and expiry date.

Name of Medication & Dosage: \_\_\_\_\_

Please give **STEP BY STEP** instructions on how to administer the medication and confirm verbally with the teachers.  
(Attach a separate page if necessary)

Please describe child's improved condition (i.e. color change, less wheezing, easier breathing, etc.)

► I **GIVE** the teacher permission to administer medication to my child in case of a severe allergic reaction, attack or life-threatening situation.



► I **DO NOT GIVE** the teacher permission to administer medication to my child in case of a severe allergic reaction, attack or life-threatening situation.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## PARENT'S MEDICAL CONSENT FORM

THIS FORM WILL ENABLE A DOCTOR TO GIVE NECESSARY TREATMENT IN CASE OF EMERGENCY WHEN PARENTS/GUARDIANS CANNOT BE REACHED. IT IS UNDERSTOOD THAT EVERY EFFORT WILL BE MADE TO CONTACT THE PARENTS.

**NAME OF CHILD:** \_\_\_\_\_

**HEALTH CARD #:** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_

TO THE SADOCHOK UKRAINIAN NURSERY SCHOOL MISSISSAUGA:

I AUTHORIZE THE TEACHER TO CONTACT A PHYSICIAN DUE TO SUCH CIRCUMSTANCES AS ACCIDENT OR SUDDEN ILLNESS OF MY CHILD. IF MEDICAL TREATMENT IS NECESSARY, I CONSENT TO THE TREATMENT PRESCRIBED FOR MY CHILD BY THE PHYSICIAN.

I UNDERSTAND THAT ANY EXPENSES INCURRED FOR SUCH TREATMENT ARE MY RESPONSIBILITY.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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### **Consent to Participate in Excursions within the Community**

Dear Parents,

Throughout the school year there will be occasions when the children will be asked to participate in teachable moments/field trips within walking distance of the school. This may involve a walk to the church, local park, plaza, etc. Teachers must have permission from the parents to let their children participate.

I hereby consent to the participation of my child \_\_\_\_\_ in activities during regular school hours at school or beyond school grounds (e.g. walk to the plaza in the neighbourhood). I acknowledge that excursions into the community contain an element of risk and I understand that accidents resulting from excursions into the community may occur and may result in injury. I confirm that I acknowledge that as a condition to participate in excursions into the community and I must assume all risk associated with the activity.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

### **Consent to Videotaping/Photography and Display Child's Artwork**

At Sadochok, during the school year children will be involved in a wide variety of events and activities. I consent to have my child's artwork on display (with their names).

I consent to videotaping or photographing my child in classroom activities, school plays, concerts, and special events. I consent for these to be used in displays and publication in newsletters, yearbooks, newspapers, our Sadochok website and on television (the local Ukrainian program).

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## Sadochok Parent's Contract

I understand that Sadochok is a cooperative nursery school and participation is **MANDATORY**. There are events that *each* family must **ACTIVELY** participate in and attend:

- First general meeting
- All meetings regarding fundraisers/events
- Christmas and Graduation Concert (set up/clean up)
- St. Mary's Church Yarmarok – admission sales
- **ALL** fundraisers for Sadochok

I will be assigned to plan and participate in other Sadochok and Events:

- In-class Halloween party
- Sadochok Kutia
- In-class Valentine's Day party
- Sadochok Sviatchene

There may be other events which I may be required to participate in. There will be a committee member assigned to monitor participation.

A monetary deposit of \$300.00 cash, or other amount predetermined by the outgoing Executive Committee, shall be collected at the time of registration. These funds will be held in trust dependent on parent's full participation. Upon review of parental participation by the Executive Committee will decide if the money will be refunded in full or part. ***The full \$300 participation fee will be kept in if a parent/guardian does not participate in the major fundraiser set by the Parent Executive.***

If I am unable to attend a Parent Council meeting and are unable to send an alternate to the meeting, they will be charged a \$50.00 non-compliance fee. This fee must be paid within five (5) business days of the set meeting date. If the fee is not paid by the set date, the \$50.00 will be deducted from the family's participation fee.

There are also many positions on the Sadochok Parent's Committee which **must** be filled. I am required to choose one or more positions per child and must fulfill the required duties which each position entails in a timely fashion. If I do not sign up for a position on the parent's committee, I may be assigned a position.

If I am unable to fulfill any of the above obligations for any event or duty, and cannot find my own replacement, I must notify an executive committee member as soon as possible so that a replacement can be found.

\_\_\_\_\_  
**MOTHER'S SIGNATURE**

\_\_\_\_\_  
**FATHER'S SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**



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905-276-4815

## School Rule Acknowledgements

**I have read and reviewed all information in the registration package, including the General Information Document. I understand the CONDITIONS and REGULATIONS concerning membership. I HEREBY AGREE TO UPHOLD THE CONDITIONS AS SET OUT IN THESE DOCUMENTS.**

\_\_\_\_\_  
**MOTHER'S SIGNATURE**

\_\_\_\_\_  
**FATHER'S SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**

**I am aware that all possible precautions will be taken to avoid mishaps and promise that I will not take any legal or court action against the church, against any of the teachers or against the committee of the Nursery School (SADOCHOK) in case of mishap or accident during my child's enrollment.**

\_\_\_\_\_  
**MOTHER'S SIGNATURE**

\_\_\_\_\_  
**FATHER'S SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**

## PARENT/GUARDIAN COVID-19 SCREENING AGREEMENT FOR CHILD CARE

### What is COVID-19?

COVID-19 is a new strain of coronavirus that has not been previously seen in humans. The virus can cause symptoms like the common cold but can advance, in some cases, to severe respiratory illness or even death. COVID-19 can be spread from person to person, usually after close contact with someone infected with the virus.

### Health and Illness Protocol for COVID-19

**Children who are ill should not attend the child care setting.**

**Children should not attend child care if any member of their household is:**

- **ill with COVID-19 symptoms OR**
- **isolating as a close contact of someone with COVID-19**

To manage the risk of spreading illness within the child care setting, Peel Public Health has provided direction on cleaning/sanitation protocols and personal health care practices including frequent hand washing. Peel Public Health also requires daily active screening of all individuals arriving at the child care setting.

**ALL CHILDREN** must be screened **DAILY**. Parents/guardians are required to report any symptoms in household members and to take the temperature of children attending child care prior to arriving at the child care setting (if temperature checks are not a part of on-site screening). Parents/guardians will report the information to staff/Licensed Home Child Care (LHCC) provider during the active screening process or during the self-assessment for children attending school. In addition to daily screening, all children will be monitored throughout the day for emerging signs or symptoms of illness.

**Your COVID-19 screening results, including contact information, collected by the child care setting during the screening process, may be provided to Peel Public Health, to help manage and reduce the risk of spreading the COVID-19 virus in the child care setting.**

As a Parent/Guardian, you can prevent the spread of illness by keeping your child(ren) home from the program if your child does not pass screening. **Any siblings (or any other children living in the same household) must also not attend school or child care and stay home.** If you, household members or your child(ren) experience signs or symptoms (not related to other known causes or conditions) described in the **COVID-19 Child Care/School Screening poster**, your child must not attend child care. **Note:** If the person experiencing symptoms received a COVID-19 vaccination in the last 48 hours and is only experiencing mild headache, fatigue, muscle aches, and/or joint pain that only began after vaccination, the child may attend child care provided they answer NO to all other screening questions. If the symptoms worsen, continue past 48 hours, or if they develop other symptoms, the child may not attend child care.

If your child(ren) experiences **any** new or worsening COVID-19 signs or symptoms while at the child care setting, the staff/LHCC provider will contact you or one of your emergency contacts to pick up your child(ren) **immediately**. While your child(ren) waits for you or your designate to arrive, they will be separated from the other children.

**A COVID-19 test is strongly recommended for any family member experiencing symptoms before the family can return to child care. The child(ren) and all household members including any siblings attending the child care setting should also self-isolate while waiting for the test results.**

- Children who have tested negative for COVID-19 or have an alternate diagnosis from their health care provider AND whose symptoms have been improving for at least 24 hours can return to the child care setting after passing the daily screening process.
- Children who have tested positive for COVID-19 will follow the direction from Peel Public Health on when they can return to the child care setting.
- Children who did not get tested must be excluded from child care for 10 days from the start of their symptoms unless a health care provider has specifically not recommended COVID-19 testing. Household members including siblings must isolate for 14 days from their last contact with the ill child before they went into self-isolation.
- Children who had close contact with a person with COVID-19 must self-isolate for 14 days from their last close contact with the person or as directed by Peel Public Health.
- If anyone in the child(ren)'s household is isolating as a close contact of someone who has COVID-19, the child(ren) must stay home for the duration of the household member's isolation period. NOTE: If the household member was fully vaccinated prior to an exposure to COVID-19 OR the household member was asked to test for COVID-19 but not isolate (i.e. routine employment testing), the child(ren) are not required to stay home. **Fully vaccinated individuals** are

individuals who have received their second dose of a two-dose COVID-19 vaccine series or their first dose of a one-dose COVID-19 vaccine series, 14 days ago or longer. Child(ren) are still required to stay home if the fully vaccinated household member has an immunocompromising condition.

- For licensed home child care, back-up child care cannot be provided to any child(ren) who have had close contact with a confirmed case of COVID-19 or a person with COVID-19 symptoms (unless the symptomatic person has tested negative for COVID-19).
- To care for a child's well-being and provide emotional support, the child and one caregiver can isolate together. For tips, please visit: [self isolation - Region of Peel \(peelregion.ca\)](https://www.peelregion.ca/health-services/self-isolation).

Staff/LHCC provider will support the arrival and pick up routine for families. Upon arrival, once a child(ren) has completed active screening and been deemed able to enter the setting, staff/LHCC provider will escort the child(ren) into the childcare setting. Parents/guardians are discouraged from entering. Pick-up and drop-off of child(ren) will occur outside the childcare setting unless it is determined that there is a need for a parent/guardian to enter.

To protect the health of all individuals at the childcare setting, all children in grades 1 and above are required to wear a non-medical or cloth mask while inside the childcare setting, including the hallways, and outdoors if physical distancing cannot be maintained. Peel Public Health recommends that childcare settings consider making masks mandatory for children in kindergarten while inside the child care setting and outdoors if physical distancing cannot be maintained. Children who are 2 years of age up to kindergarten age are encouraged but not required to wear a mask.

**Note:** If the childcare program is located inside a school, childcare providers must follow individual school board direction as per the mandatory use of non-medical masks for children. Parents/guardians are responsible for providing their child(ren) with a mask(s). If your child is unable to wear a mask for any reason, please inform the childcare staff/LHCC provider. Reasonable exceptions are permitted including those who have trouble breathing, unable to wear a mask for medical reasons or unable to remove mask without assistance. Proof of a mask exemption is not required.

As a Parent/Guardian responsible for my child(ren)'s childcare placement, I agree to the following:

- I have read and understood the above information;
- I understand the risk of illness associated with placing my child(ren) in childcare services;
- I agree to all screening requirements and to accurately respond to all screening questions daily;
- I will not administer any medication to my child(ren) that may mask the symptoms of illness, such as Tylenol or Advil, prior to dropping my child(ren) off at the childcare setting;
- I agree to exclude **all** of my children from childcare **immediately** upon observing **any** of the above signs or symptoms of illness in any household member until medically deemed able to return to care OR if any of my children do not pass screening;
- In the event of illness, I agree to verbally report to the childcare centre/LHCC agency/provider any illness and any test results (positive or negative for COVID-19) and/or clearance by Peel Public Health immediately when known;
- I understand that all children in grades 1 and above are required to wear a non-medical or cloth mask and children in kindergarten may be required to wear a non-medical or cloth mask while inside the childcare setting and outdoors if physical distancing cannot be maintained. Parents/guardians are responsible for providing their children with masks; and
- I understand that failure to accurately respond to any screening requirement and/or misrepresentation of any health and safety requirement may result in the termination of my child care placement.

Parent/Guardian Name and Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**COVID-19 Screening**  
**Notice with Respect to the Collection, Use and Disclosure of Personal Health Information**

The information pertaining to your COVID-19 Screening is being collected, used and disclosed under the authority of the *Health Protection and Promotion Act R.S.O 1990 c.H.7* and will be retained, used, disclosed and disposed of in accordance with all applicable municipal, federal and provincial laws and regulations governing the collection, use, disclosure and disposal of information including the *Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 c.M.56* and the *Personal Health Information Protection Act 2004 S.O. 2004 c.3*.

This information will be used by Peel Public Health to investigate the occurrence of COVID-19 in the Region of Peel, provide case management, follow-up with close contacts to assess the risk to others, program planning and evaluation. If you test positive for COVID-19,

your result may be disclosed to your child care provider to reduce the risk of spreading the virus in a child care setting. Any questions, regarding this collection, use or disclosure may be directed to the Medical Officer of Health, Peel Public Health, 7120 Hurontario Street, P.O. Box 669 RPO Streetsville, Mississauga, Ontario, L5M 2C2, 905-791-7800.